Dear Residents, Business Owners, and Guests,

Effective immediately, the Lyndhurst Police Department will take police reports over the phone for certain types of non-emergency calls. This service will be used in the wake of the COVID-19 Coronavirus currently affecting our county and will continue until further notice.

The types of calls that our officers will take over the phone are those that do not require an on-scene investigation to be conducted, evidence to be collected, or otherwise require an officer to respond to the scene. Residents having incidents meeting the above criteria are urged to take advantage of this service.

The goal of this temporary procedure is to help cut down on unnecessary in-person contact and help mitigate the risks associated with person-to-person transmission of the Novel Coronavirus (COVID-19). We feel that because our officers interact with many people throughout the day, limiting as much exposure as possible will aid us in contributing to our social distancing responsibility to the public.

If it is determined that a response by an officer is warranted, please understand that they are likely to keep a "safe distance" and will refrain from shaking hands, etc. Again, this is out of an abundance of caution to keep our officers and the public safe, not an indicator of the officers' willingness to help.

**OFFICERS WILL ALWAYS RESPOND TO EMERGENCY CALLS, CRIMES OF VIOLENCE, AND CRIMES AGAINST A PERSON. IN NO WAY ARE WE DISCOURAGING ANYONE NOT TO COME TO POLICE HEADQUARTERS IN AN EMERGENCY SITUATION.**

Rest assured, we are here to serve, and this is a minor change for a significant precaution. **IF YOU NEED US, CALL US!** The only thing we are temporarily changing is the manner in which we provide our non-emergency services, not the quality of the services we provide.

We also ask that those requesting to pick up police reports from our Records Bureau refrain from entering the building and contact the bureau directly: (201) 939-2900 Ext. 5, e-mail your requests to: **recordsdepartment@lyndhurstpolice.com**, or fax requests to (201) 804-0625 to make alternate arrangements in lieu of in-person pickup.

The Lyndhurst Police Department continues to monitor the constantly evolving recommendations for health and safety as they relate to COVID-19 with our health coordinator and emergency management coordinators.

Thank you for your continued cooperation.

Chief Richard L. Jarvis