



## Resident Permit Parking Application Instructions



In order to receive a Lyndhurst Resident Parking Permit you must complete and submit the proper application with a copy of a valid driver's license, registration, insurance card and further proof of residency or employment if required. Once submitted, your permit will be mailed to you within 72 hours. Applications can be submitted to the police desk, mailed to 367 Valley Brook Avenue, Lyndhurst, NJ 07071, (attention Traffic Bureau), or e-mailed to [trafficdivision@lyndhurstpolice.com](mailto:trafficdivision@lyndhurstpolice.com).

### **Requirements to obtain a Resident Permit:**

The vehicle must be owned by a person residing in the township of Lyndhurst. Proof of residency must be submitted with the application. Acceptable forms of proof of residency are a copy of a valid NJ driver's license, registration and insurance card with a Lyndhurst address.

### **Requirements to obtain a Visitor pass:**

One visitor pass per household will be issued to residents that reside on streets that are posted for permit parking. In households where the resident does not have a driver's license or vehicle, a copy of a current utility bill, phone bill or notarized lease shall serve as proof of residency.

### **Requirements to obtain a Temporary Permit:**

Temporary parking permits will be issued to Lyndhurst residents whose license and/or registration does not display a current Lyndhurst address, but has proof of residency in the form of a current utility bill, phone bill or notarized lease. Temporary permits are valid for one month. Within this time, you are required to update all documentation needed to receive a Resident Parking Permit. Note: Visitor Parking Permits will not be issued with Temporary Permits.

### **Requirements to obtain a Resident Permit:**

Business Permits may be obtained by any non-resident employee of an establishment located on streets posted for Resident Permit Parking. In order to obtain a Business Permit you must complete the proper application and submit it with a copy of your license, registration, insurance card and a letter from your employer, on company letterhead, stating proof of employment.

Any questions, please contact the Lyndhurst Police Traffic Bureau at 201-939-2900 ext.2625 or 2626.



# TOWNSHIP OF LYNDHURST RESIDENT PERMIT PARKING APPLICATION

367 Valley Brook Avenue, Lyndhurst, N.J. 07071

(Please Print Clearly)



Name \_\_\_\_\_

Permit # \_\_\_\_\_

(For Office Use Only)

Address \_\_\_\_\_

Telephone (Home) (    ) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

(Business) (    ) \_\_\_\_\_

(Cell) (    ) \_\_\_\_\_

Driver's License No.	Year	Make	Model	Color	Plate No.	State

Vehicle Registered to: Name: \_\_\_\_\_

Same as applicant

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

For office use only: Application accepted by: _____ circle one: walk in   mailed   delivered
--

**INSTRUCTIONS:** Complete and return this application to the Police Department with a copy of your license, registration and insurance.