

NOTICE FOR THE SOLICITATION OF  
QUALIFICATIONS FOR LICENSED PROFESSIONAL SERVICES  
UNDER A FAIR AND OPEN PROCESS

Please be advised that the Township of Lyndhurst, NJ is accepting sealed proposals for professional services for a Licensed Electrician for Repair and Maintenance Services and Heating and Air Conditioning Repair and Maintenance Services for a one-year term.

Due to COVID-19, proposals shall be submitted in writing via overnight delivery or hand delivered to a drop box located at the Main Entrance of the Lyndhurst Municipal Annex, 253 Stuyvesant Avenue, Lyndhurst NJ to the attention of Angela White, Township Clerk no later than 11:00 a.m., prevailing time on Tuesday, June 2, 2020 at which time they will be opened. One (1) copy must be submitted. An electronic copy (pdf or Word document) must be e-mailed to [angelaw@lyndhurstnj.org](mailto:angelaw@lyndhurstnj.org) no later than 4 p.m. on June 2, 2020.

Proposals will be evaluated on the basis of the most advantageous to the Township of Lyndhurst, all factors considered. The evaluation will consider:

- 1) Experience and reputation in the field;
- 2) Knowledge of the Township of Lyndhurst
- 3) and the subject matter to be addressed under the contract;
- 4) Availability to accommodate any required meetings;
- 5) Compensation proposal;
- 6) Other factors if demonstrated to be in the best interest of the Township of Lyndhurst.

Contracts will be awarded as provided by law at a public meeting.

If awarded a contract, your company/firm shall be required to comply with the requirements of N.J.S.A. 10:5-31 et. Seq. and N.J.A.C. 17:27. Please provide a copy of your Affirmative Action Employee Information Certificate and a copy of your Business Registration Certificate.

THIS PROPOSAL IS BEING SOLICITED THROUGH A FAIR AND OPEN PROCESS IN ACCORDANCE WITH N.J.S.A.19:44A-20.5 et seq.

This notice is the complete Request for Proposals.

Angela White, RMC  
Township Clerk