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BENECKE ECONOMICS

September 15, 2011

NOTICE TO POTENTIAL RESPONDENTS AND INTERESTED PARTIES

THE PROVISION OF WATER FACILITY OPERATION AND MAINTENANCE SERVICES

The Township of **Lyndhurst**
Attention: Municipal Clerk
367 Valley Brook Road
Lyndhurst, NJ 07071

REQUEST FOR PROPOSALS FOR:
The Provision of **Water** Facility
Operation and Maintenance Services

or, in the Alternative:

The Lease of the **Lyndhurst Water Utility**

Notice is hereby given by the Township of Lyndhurst that sealed proposals will be received by the Township Clerk on **October 7, 2011** at 11:00 a.m. prevailing time in the Court/Commissioners' meeting room, in the municipal building located at 367 Valley Brook Road, Lyndhurst, NJ 07071. {The submission date being extended by the Mayor, from September 30, 2011. This is the final extension and all submissions are due on this date.}

Pursuant to Section 10 of the above described RFP the following are amendments to the RFP, including additional information.

The Township of Lyndhurst, Bergen County, New Jersey is soliciting formal proposals from qualified companies and/or utility entities for:

1-Contract for the Operation and Maintenance of the Lyndhurst Water Utility (Facility)

or:

2-The Lease of the Lyndhurst Water Utility

1- The operation and maintenance of the Lyndhurst Water Utility (Facility) includes all maintenance functions and meter reading, billing and collection functions.

2-Section 8, G of the RFP is hereby modified and amended to provide that the Contract Term shall be a minimum of five years. {The remaining provisions of this section shall remain unchanged.}

3-Section 9 of the RFP is hereby modified and amended to read as follows:

**SECTION 9.
SCHEDULE OF CRITICAL DATES**

The Township anticipates the following procurement schedule, but the Township reserves the right to adjust dates as needed and will advise all who obtain an RFP:

Initial RFP Available:	June 3, 2011
Pre-Proposal Conferences Completed and Site Visits Conclude:	September 19, 2011
Final Deadline for Receipt of Questions on RFP:	September 19, 2011
Pre-Submission Interviews Conclude:	September 20, 2011
RFP—Proposals Opening Date and Time:	October 7, 2011 (11:00 am)
Complete Evaluation/Notice of Selection:	October 23, 2011
Complete Contract Negotiations:	Approximately Thirty Days After selection
Approval & Contract Execution: to	By November 16, 2011(subject change)
Initiate Service (Service Commencement):	TBD; not later than January 1, 2012

4-Section 10 of the RFP is hereby amended to include the additional information:

**SECTION 10.
ADDITIONAL INFORMATION FOR RESPONDENTS/PROPOSERS**

Benecke Economics, as well as Neglia Associates, has a detailed map of the Township, showing the water main size(s) and hydrant locations. I will send this under separate cover; or via email.

Meetings are being scheduled with potential proposers/respondents on September 15 and 16, 2011 at the Lyndhurst municipal building at various times. Please call or contact Robert Benecke at the previously furnished telephone number. In addition, please contact the Lyndhurst CFO, Debbie Ferrato, at 201-804-2457, to schedule a convenient time to garner additional billing/collection information.

The following is a breakdown of the type of connections:

COM	682	
RES	4993	

All Types	5675	
Bill Code/Unit Totals:		
Bill Code	Description	Units
W01	RESIDENTIAL WATER	4,308.00
W02	COM WATER 5/8"	305.00
W03	COM WATER 3/4"	58.00
W04	COMMERCIAL WATER 1"	122.00
W05	COM WATER 1 1/2"	75.00
W06	COMMERCIAL WATER 2"	107.00
W07	COMMERCIAL WATER 3"	22.00
W08	COMMERCIAL WATER 4"	10.00
W09	COMMERCIAL WATER 6"	1.00
W11	RES. WATER 3/4"	485.00
W12	RES. WATER 1"	178.00
W13	RESIDENTIAL 2"	1.00

Water Total		5,673.00

The following is a list of water utility employees, salary and health benefit costs:

FOREMAN	72,924.28	12,080.88
LEADMAN	61,479.60	27,423.12
HEAD MAINT./EUIP OPER	53,793.32	27,423.12
MAINTENANCE	49,566.46	12,080.88
RECEIPT CLERK	44,419.98	30,610.20
CLERK	43,882.94	12,080.88
PURYEVOR-PT	13,584.00	
	339,650.58	121,699.08

The successful respondent, **at their sole and exclusive discretion**, will be asked to endeavor to retain the above full-time employees (positions) for two-six months; at the entity's pay/benefit rate(s).

The total water consumption in 2009 and 2010 averaged 2,306,371 CF.

The prior information included in Section 10 of the RFP shall remain unchanged.

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