

## General Permit Requirements

### Cooking Tent Requirements:

1. The use of membrane structures for cooking activities is restricted to free standing canopies with no sides attached during cooking activities.
2. The cooking canopy is located no less than five (5) feet from any other canopy, tent or structure.
3. All cooking equipment to be placed under a canopy is listed for commercial use.
4. LP-Gas containers are located at the outer edge of the canopy, a minimum of five feet from the heat-producing appliance. The containers are protected to prevent tampering or damage by vehicles or other hazards. The containers are securely fastened and free of leaks. Safety relief valves are pointed away from the canopy.
5. Occupancy underneath the canopy is restricted to those persons necessary for food preparation only.
6. Portable fire extinguisher(s) 60B:C rated shall be provided for each cooking location.
7. Storage of combustible items required for food preparation or serving is limited.

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**Tent Requirements:** Tent membrane shall be flame resistant as per NFPA 701. A certificate shall be provided. At least two exits shall be provided and exit openings shall remain open. Exits shall be adequately lighted at all times. Exit doorways shall be indicated with exit signs. **No open flame shall be allowed in or within 20 feet of the tent structure.** Fire extinguishers shall be provided and maintained on site. No smoking signs shall also be displayed

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**Haunted House Requirements:** All Decorations shall be non-combustible, or flame resistant in compliance with NFPA 701. All egress doors shall remain unlocked at all times building is occupied. When serving over 50 occupants, 44 inch aisles shall be maintained at all times. Smoking shall be prohibited. All exit signs, egress lighting, doors and hallways shall be in working order and unobstructed.

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**Hot Tar Kettle Use Requirements:** A minimum of two extinguishers rated at not less than 20-B:C each shall be kept on location, one on the roof and within 30 feet of each tar kettle. Kettle shall be equipped with a tight fitting cover. A safe distance shall be maintained to structures. A hose line shall be attached, ready for use. Kettle must not be left unattended while in operation.

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**Multi-Purpose Room Requirements:**

All egress doors shall remain unlocked at all times building is occupied. When serving over 50 occupants, 44 inch aisles shall be maintained at all times.

Tables or chairs shall not block these aisles. All exit signs and lighting shall be in working order. An announcement shall be made within 10 minutes of starting function, clearly stating the location of all exits.

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**Open Flame Event Requirements:** For use of any open flame or flame producing device in connection with any public gathering, for the purpose of a recreational fire for boiling maple sap. Dimensions of the fire shall not exceed 3 feet in diameter, and 2 feet in height. A fire extinguisher rated at a minimum of 4-A, or other approved on-site fire-extinguishing equipment shall be available for immediate utilization. A minimum distance of 25 feet shall be kept from adjacent structures, and measures taken to eliminate spread of the fire to within 25 feet. Fuel shall consist of seasoned dry fire wood. The fire shall be constantly attended until fully extinguished.

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**Overnight Stay Event Requirements:** All occupants shall be familiar with the fire safety and evacuation plan, and participate in a fire drill prior to commencing activities. Sleeping areas shall be prohibited in confined spaces. All exit signs, egress lighting, doors and hallways shall be in working order and unobstructed.

Proper **ADULT** supervision consisting of persons over the age of 21 shall be provided.

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**Torch for Roof Repair Requirements:** Use of propane torch for roof repair – A minimum of two fire extinguishers rated at not less than 2-A:20B:C shall be kept on site; one on the roof, and one extra available for use at all times. A hose line shall be attached for immediate use. All combustibles shall be removed and a fire watch shall be present for at least 30 minutes after work is completed.

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**Vendor Cooking with an Open Flame Requirements:** For use of any open flame or flame producing device in connection with any public gathering, for the purpose of cooking food products. A fire extinguisher rated at a minimum of 2-A:20B; C shall be attached to the vendor's cart/vehicle and ready for use. Any and or all propane cylinders shall be properly secured and shall be maintained. All combustibles shall be stored away from flame producing equipment. **No open flame shall be allowed in or within 20 feet of a tent structure.** All equipment, which produces grease laden vapors, shall be kept clean and properly maintained.

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**Welding Requirements:** All combustibles shall be removed from the area unless physically impossible. Non-combustible shields or cover from possible sparks or hot metal shall protect such combustibles. Two fire extinguishers rated at not less than 2-A:20B:C shall be kept in the area, one next to the welding operation. A fire watch shall be present at all times, and shall remain there for at least 30 minutes after welding or cutting is completed.

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**Welding for Demolition Requirements:**

All combustibles shall be removed from area unless physically impossible. Non-combustible shields or cover from possible sparks or hot metal shall protect such combustibles. A minimum of two fire extinguishers rated at not less than 2-A:20B:C shall be kept in the area for immediate use. A firewatcher shall be present at all times and shall remain on the job at least 30 minutes after the operation has been completed. Additional methods of fire protection shall be in use – a fire hose charged and ready for use. A signed inspection report attesting to the fact shall be filed and available for inspection by the Fire Official.

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